



LINDSFORD MASTER ASSOCIATION, INC.

COMMUNITY ROOM RESERVATION APPLICATION RULES AND USE AGREEMENT

Date of Event _____ Time of Event _____ a.m. / p.m. to _____ a.m. / p.m.
Number of Guests _____ Type of Event _____
Owner's Name _____ Cell No. _____
Lindsford Address _____ Email _____

INITIALS REQUIRED FOR ITEMS 1 TO 18

1.	Community Room reservation is limited to current residents (homeowners and tenants) in good standing only. Current residents may not rent the Community Room on behalf of non-residents. Maximum room capacity for Private Parties is 50.
2.	The rules for Lindsford Community Room Rental will be strictly enforced.
3.	Community Room rental is intended for private social events. No <u>religious, for-profit business, political or commercial</u> activities of any kind may be conducted in the Community Room.
4.	Community Room rental is limited to meeting room, kitchen facilities and bathroom use only. <u>USE OF THE POOL, FITNESS CENTER, KIDDIE ROOM, POOL DECK, SPA, BASKETBALL COURT, TENNIS COURT, ETC ARE NOT INCLUDED WITH COMMUNITY ROOM RENTAL.</u>
5.	No pool parties are allowed.
6.	Failure to end the event before 10:00 p.m. may result in forfeiting the deposit.
7.	Alcoholic beverages shall not be served or consumed anywhere on the premises.
8.	Smoking and vaping are not allowed anywhere on the premises of the Amenities Center.
9.	Do not attach decorations to walls, ceilings, painted surfaces or furniture.
10.	No helium balloons. No glitter or confetti (inside or outside the building).
11.	Eating and drinking is allowed only at tables, not on couches or lounge chairs. All food and drink must remain in the Community Room.
12.	Do not prop outer doors open or use the emergency exits except in case of an emergency.
13.	Homeowner/tenant who signs the rental agreement must be present at all times and is responsible for any damages that may occur during their event. Homeowner is responsible for <u>ALL GUESTS.</u> Homeowner must provide own cleaning supplies and leave the premises in a clean and sanitary condition. Trash must be taken home by homeowner, not left at the Amenities Center.

14.	Fees: <ul style="list-style-type: none"> • \$500 – Security Deposit – must be submitted with reservation to hold date. • \$250 – Room Rental • Make checks payable to Lindsford Master Association. • Mail to MAY Management – 11100 Bonita Beach Road, Ste 101, Bonita Springs, FL 34135
15.	Inspections – Pre & Post <ul style="list-style-type: none"> • Pre-inspection will be conducted with the person whom signed the rental agreement on the date and at the beginning of the rental agreement. • <u>(PLEASE TAKE BEFORE PHOTOS) – Email to jbavetz@mavmgt.com</u> • Post-inspection will be conducted with the person whom signed the rental agreement at the end of the rental period. • <u>(PLEASE TAKE AFTER PHOTOS) – Email to jbavetz@mavmgt.com</u> • Security Deposit will be refunded based on the post inspection. At the discretion of the Board, all or part of the security deposit may be forfeited if the renter does not follow the terms of the terms of the rental agreement.
16.	No reservation is complete without submitting the application, deposit and usage fee.
17.	Reservation is limited to 5 (five) hours maximum - to include decorating, set-up and clean-up.
18.	The homeowner is responsible for all of their support staff's (party planner, etc.) actions.

I have read and understand the above; in addition, I understand that I am bound by the Declaration of Covenants, Conditions, and Restrictions for Lindsford Master Association. My signature below confirms that I will comply with these rules.

Print Homeowner/Tenant's Name

Homeowner/Tenant's Signature*

*** IF I OR ANY ONE OF MY GUESTS
VIOLATES ANY OR PART OF THIS
AGREEMENT, MY SECURITY DEPOSIT
WILL NOT BE REFUNDED.**

Approved by:

Date:



LINDSFORD MASTER ASSOCIATION, INC.

HOMEOWNER CLEAN UP CHECK LIST

Kitchen area:

1. Sink: _____
2. Countertop: _____
3. Refrigerator: _____
4. Warming Drawers: _____
5. Kitchen Floor: _____

Common Room:

1. Tables: _____
2. Chairs: _____
3. Floor: _____

Bathrooms:

1. Sinks: _____
2. Toilets: _____

Entry:

1. Lobby Doors _____

Trash removed from building: Yes _____ No _____

Pre-Inspection Comments:

Post Inspection Comments:
